



IRONDEQUOIT FIRE DISTRICT

2960 Culver Road, Rochester, NY 14622

Board of Fire Commissioners Meeting Minutes

May 4, 2026

The regularly scheduled meeting of the Board of Fire Commissioners of the Irondequoit Fire District was held at the Culver Fire Station, 2960 Culver Road, in the Town of Irondequoit on May 4, 2026. The meeting was called to order at 6:30pm by the Chairperson, who then led all present in the Pledge of Allegiance.

Attendance:

Commissioners' Present: Ange, Ingersoll, Lipari, and Turner

Commissioners Absent: Nolan

A quorum from the Board of Fire Commissioners was present.

District Officers and Staff Present:

Fire Chief Shane Metcalfe

Assistant Fire Chief Jayson Boehl

District Treasurer Andrew Brown

Purchasing Clerk James Mastin

District Secretary Rodd Riesenberger

Business of the Board

- Public Input Session: None
- Scheduled Appointments: None
- Introduction of New Members: None
- Correspondence Report: None

Financial & Administration Report

Prepared by Purchasing Clerk/Deputy Treasurer James Mastin, Treasurer Andy Brown, Secretary Rodd Riesenberger

- All expenses and pre-paid payments have been processed and are current as of the meeting date.
- Quarterly Healthcare Invoices will be sent out to the Retirees this week.
- Financial Review and Budget Actions
 - Interest Income vs. Budget: Year-to-date interest income \$80,424 versus \$110,000 budget; expected to reach ~\$110,000 by end of summer 2026. Interest income may fund new needs via a dedicated program line item; discussion regarding the investment performance.
 - Mechanics Services and Equipment Repairs: We overspent on budget line 1300.2 Equipment Repairs & Maintenance. Request to appropriate additional \$10,000 of 2026 Mechanic Services income into this line.
 - Request to create a new budget line for the UR Orthopedics training program that the IFD began using in 2025. Monthly cost is \$1,337. We recommend to appropriate \$17,000 of Interest earnings into the creation of this new budget line (these expenditures hit 1506.1 Medical/Physical in 2025)
 - P&L Review for Trucking/Vehicle Lines: Provided periodic P&L with Q1 2025 comparison context. High expenses on line 172 due to significant repairs performed by Ken. Mechanics expenses and related income tracked on separate lines and do not offset; variances acknowledged.



IRONDEQUOIT FIRE DISTRICT

2960 Culver Road, Rochester, NY 14622

- IFF physicals for career staff planned June 2026 via on-site tractor trailer (St. Paul present but handling their own).
 - Optional health scans (cancer and vascular) available at \$360 per person; discussion to offer to active volunteers (26 total; 14 interior, 12 exterior) based on service benchmarks (e.g., at least one year active).
 - Consider funding volunteer scans via interest income; more information to be gathered (PowerPoint and 6-minute video). Recent cancer diagnosis of a volunteer firefighter underscores importance. No final decision; to return next meeting with hard numbers and funding approach.
- Empire Parking Lot and Driveway Project Timing
 - Resolution prepared but reconsidered due to non-critical condition. Proposal to postpone to 2026 or plan for 2027; preference to table full redo to 2027 and reallocate/float funds back to capital/unrestricted. Agreed to avoid ~\$80,000 spend this year; budgets tighter; prefer not to use capital reserves unless necessary.
 - Conclusion: General agreement to defer full lot redo to 2027 and proceed with planning/quotes for training container site work.
- Training Container Deployment
 - Plan to deploy a 40-foot shipping container with maze interior for training; container cost covered.
 - Site prep required: carve out area, remove asphalt if needed, establish stone/crusher base, design drainage to avoid impact on neighboring property; slight increase in engine activity expected during training.
 - Aesthetic plans include painting/design options.
 - Conclusion: Proceed with planning, quotes, and proper base/drainage design; parking lot overhaul to follow later.
- Facility Roof Prop Concept
 - Mock-up created after last meeting; positive feedback. Discussion of roof prop options using a roof rafter system; potential to build, shingle, and deck a roof prop as part of training setup. General support; no formal decision recorded.

Operations Report

Chief Metcalfe and Assistant Chief Boehl

1. Resignations - James Palmer has resigned from active service as a Volunteer Firefighter effective 5/4/2026
2. New Members - None at this time
3. Lake Ontario Water Levels - We have received an informational brief on the current status of Lake Ontario/Irondequoit Bay levels. Based on the charts for 2025/2026 and specifically 2026 vs. 2019, there is significant concern about the potential for flooding and increased responses. My three greatest operational concerns are: I. Increased responses for 1776, 8026,8036 II. Cross-agency requests from PPF on areas that may be inaccessible from vehicle traffic (this occurred in 2019) III. Flooding in the "Dugway" section of Empire Boulevard, similar to 2019 Please see the attached briefing for further information.
4. Usage Agreement RCVFA Parking Lot Access - We have a draft agreement between the Irondequoit Fire District and the RCVFA.
5. SOU/Squad Resolution - The permissive referendum for the SOU/Squad will complete on 5/6/2026. We issued a 30-day letter of intent to the dealer after the 4/6/2026 BOFC meeting and after 5/6/26 will continue forward with the process and keep the BOFC involved.
6. Heartsaver Lifesaving Award - Monroe County, through Dr. Cushman (our regional medical director) has inquired to Fire/EMS/Police for outstanding medical saves, to be recognized by the American Heart Association. We have submitted Group 4's Lieutenant Sanfilippo and his company for a recent successful



IRONDEQUOIT FIRE DISTRICT

2960 Culver Road, Rochester, NY 14622

choking and CPR save. The company did an excellent job performing medical care with a very positive outcome for the citizen.

7. Explorer Post Recognition - Tomorrow evening we will be representing IFD at the Seneca Waterways Council Volunteer Recognition Dinner. The IFD Explorer Post will be the recipient of an award recognizing its post as the longest standing in SWC history. The post was started in the 1960's at Ridge Culver, and over the years many former Ridge Culver and Laurelton members were associated with the post. The post transitioned over to IFD in 2022 and has remained strong from outstanding leadership and growth. Currently Lieutenant Nicosia oversees the post, which has around 20 active members.
8. IFD Overtime Distribution Procedure - As mentioned in previous BOFC meetings, The IPFFA and the Chief's Office worked on a collective agreement for overtime distribution, which the CBA identified but had never existed in written format. Both parties worked together to collaborate on an agreement that stays true to the CBA and creates a system for use with the First Due platform.
9. SOG's - The following SOG's have been approved and are now in effect operationally.
 - a. IFD SOG #105 Multiple Alarm Procedures
 - i. Multiple Alarm Flow Spreadsheet II.
 - b. IFD SOG #106 Incident Size-Up
 - c. IFD SOG #310 Trench Collapse IV
 - d. IFD SOG 513 Supplying Land-Based Firefighting from Marine 1776
 - e. IFD SOG #514 Vessel Fire in Open Water
 - f. IFD SOG #910 Cyano-Kit Use
10. General Orders for Review/Approval
 - a. General Order #FD-03 - Fire District Commissioner Meetings - Open Meetings Law (for approval)
 - b. General Order #FD-02 Online Banking Policy (for approval)

As an additional note, we have created an IFD Hold Harmless document for use of Fire Station Meeting Rooms to go along with our usage request, it is attached. IFD GO 23.1F2 Hold Harmless

Commissioner's Reports

- *Commissioner Ange* - No Report.
- *Commissioner Ingersoll* - Discussion regarding the loaning of apparatus to other departments and the need for a usage agreement or possibly an IMA.
- *Commissioner Lipari* - No Report.
- *Commissioner Nolan* - No Report.
- *Commissioner Turner* - No Report.

No additional business was brought before the Board.

Motions and Resolutions

1. A motion was made by Commissioner Ange, seconded by Commissioner Lipari, to approve the minutes of the previous meeting. **Motion carried.**
2. A motion was made by Commissioner Lipari, seconded by Commissioner Ange, to audit and pay all claims, including accounts payable and District credit card statements, as submitted on or before this meeting. **Motion carried.**



IRONDEQUOIT FIRE DISTRICT

2960 Culver Road, Rochester, NY 14622

3. A motion was made by Commissioner Ange, seconded by Commissioner Lipari, to approve Usage Agreement with the RCVFA Parking Lot Access. **Motion carried.**
4. A motion was made by Commissioner Ange, seconded by Commissioner Lipari, to approve General Order #FD-03 - Fire District Commissioner Meetings - Open Meetings Law and General Order #FD-02 Online Banking Policy. **Motion carried.**
5. A motion was made by Commissioner Ange, seconded by Commissioner Lipari, to add funds to mechanics budget from Interest Income to cover the shortfall. **Motion carried.**
6. A motion was made by Commissioner Lipari, seconded by Commissioner Ange, to add a new budget line item for UR Orthopedic Training Program with a \$17,000 annually funded from interest earnings. **Motion carried.**

Executive Session

A motion was made at 7:13pm by Commissioner Turner, seconded by Commissioner Ange, to enter into Executive Session pursuant to Public Officers Law §105(1)(f) for the purpose of discussing matters relating to the medical, financial, credit, or employment history of a particular person, and matters leading to the appointment or employment of a particular person. **Motion Carried.**

A motion was made by Commissioner Turner, seconded by Commissioner Ange, to exit Executive Session and return to Open Session. **Motion Carried.**

The Board returned to Open Session at 7:29pm. No action was taken during the Executive Session.

Motion for Adjournment at 7:30pm by Commissioner Ange, seconded by Commissioner Lipari. **Motion Carried.**

Supporting documentation referenced herein is incorporated by reference and maintained with the official record.

Addenda

1. Any additional documents presented to or acknowledged by the Board at the Organizational Meeting All addenda are maintained as part of the district's official records in accordance with the New York State Records Retention Schedule.

Respectfully Submitted,

[Rodd Riesenberger](#)

District Secretary

NEXT MEETING: Monday, May 18, 6:30pm at the Culver Road Fire Station.