



IRONDEQUOIT FIRE DISTRICT

2960 Culver Road, Rochester, NY 14622

Board of Fire Commissioners Meeting Minutes

February 2, 2026

The regularly scheduled meeting of the Board of Fire Commissioners of the Irondequoit Fire District was held at the Culver Fire Station, 2960 Culver Road, in the Town of Irondequoit on February 2, 2026. The meeting was called to order at 6:30 p.m. by the Chairperson, who then led all present in the Pledge of Allegiance.

Attendance:

Commissioners Present: Ange, Ingersoll, Lipari, Nolan and Turner

Commissioners Absent: none

A quorum of the Board of Fire Commissioners was present.

District Officers and Staff Present:

Fire Chief Shane Metcalfe

Assistant Fire Chief Boehl

District Secretary Rodd Riesenberger

Business of the Board

- Public Input Session: None
- Scheduled Appointments: None
- Introduction of New Members: None
- Correspondence Report: None

Financial & Administration Report

Prepared by Purchasing Clerk/Deputy Treasurer James Mastin, Treasurer Andy Brown, Secretary Rodd Riesenberger

1. All expenses and pre-paid payments have been processed and are up to date as of this meeting.
2. The annual audit was conducted by our accounting firm and it all went well.

Operations Report

Chief Metcalfe and Assistant Chief Boehl

1. Labor Management: The Chiefs met with the newly elected Union Leadership last Tuesday the 27th to meet and confer. We discussed a variety of topics and had an engaging and thoughtful conversation related to the relationship between the Fire District and the Union.
2. Door Access: The St. Paul Boulevard Fire District has requested FOB access for their career staff to both stations. Their request is predicated on the amount of cross-training and coverage they provide to our stations.
3. Training Prop Request: We have received a training prop request submitted by Firefighter Devon Kaspar. Included is a description of what the intent is behind the purchase and how it would be used to execute training.
4. Legislator Ride Along - Monroe County Legislator Dave Long will be doing a "ride along" with the career staff in the coming weeks. Legislator Long has been a great partner to the IFD, assisting us with the Traffic Control Grant and is always in our corner. He is genuinely interested in our operation and is always grateful for our service.



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5. Peter Weishaair: Mr. Weishaar, our general counsel has corresponded a letter to the Fire District, notifying us that they have lowered our rate for General Counsel for 2026.
6. First Due Logins: By now, each Commissioner should have received an Email from First Due and Battalion Chief Caracci prescribing the process to access your account. Many thanks again to BC Caracci and Lt. Mastin for their hard work bringing the Admin Staff up to speed on the switchover.
7. BOFC Computers: After researching the best options for information disbursement and access for the BOFC, we have moved forward with the purchase of (4) tablet/computer's as recommended by Brite (Commissioner Lipari intends to use his Microsoft Surace). We have ordered the hardware, accessories and bags, and should hopefully have them set up for use at the next meeting.
8. Turnout Gear Cleaning/Inspection: We have received a quote from Red Line Gear Cleaning, they provided services to us in 2025, and BC Biscaro has recommended them for use again for 2026. The quote comes in at 23,440.00 and we request the BOFC approve the quote for a CNTE \$25,000 - **APPROVED**.
9. 84 Lumber Grant: This past week we submitted a funding request through 84 Lumber in the way of their Public Safety Grant Foundation for new mobile and portable radios. The cost to replace a portable radio is approximately \$8,000, and to replace the entire fleet of Mobile and Portable Radios would come close to \$500,000.00.
10. RTF Reimbursement: Monroe County Fire Coordinator Tschiderer has been successful in orchestrating overtime reimbursement for our crews attending RTF training either locally or out of state. Tomorrow we will be sending an on-duty company to participate in quarterly refresher training.
11. Critical Incidents: There have been several fires in the last two weeks (IFD, SPBFD, WWFD) along with a few serious MVC's with entrapments. All were handled with excellent care by our crews as we continue to brave the wintry weather.
12. Swearing-In/Awards Ceremony: Last Thursday Evening we held our swearing-in ceremony for the four new career firefighters, and for the promotions of Lieutenant, Captain and Assistant Fire Chief. We also issued several commendations for lifesaving awards, unit citations and Fire Chief's Awards. The event was well attended by the department members and their families. Thank you to Commissioner Ingersoll for attending and supporting the membership!
13. General Orders: General Orders for Approval: a. General Order #022, Facility Key and Electronic Access Control and General Order #021, Administrative Office Access Control. Further review is needed for GO #022, but GO #21 was **APPROVED**.

Commissioner's Reports

- *Commissioner Ange* - no report
- *Commissioner Ingersoll* - no report
- *Commissioner Lipari* - Some discussion regarding the fire truck that was purchased by the Medina FD that didn't fit in their firehouse when it was delivered. They will be selling it now.
- *Commissioner Nolan* - Reported that he completed his required NYS Fire Commissioner training last week. Some discussion regarding the call breakdown and some other operational questions regarding overtime and staffing during the winter storm. Commissioner Nolan has requested to be included in IT discussions and purchases. Chief Metcalfe will keep him informed as purchases are needed. Discussion that the volunteers from the LVFA were concerned about some t-shirts that were moved inside the firehouse while the crews were cleaning.
- *Commissioner Turner* - no report



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No additional business was brought before the Board.

Motions and Resolutions

1. A motion was made by Commissioner Ange, seconded by Commissioner Nolan, to approve the minutes of the previous meeting. Motion Carried.
2. A motion was made by Commissioner Turner, seconded by Commissioner Lipari, to audit and pay all claims, including accounts payable and District credit card statements, as submitted on or before this meeting. Motion Carried.
3. A motion was made by Commissioner Lipari, seconded by Commissioner Turner, to approve the request to spend up to \$25,000 for professional gear cleaning. Motion Carried.
4. A motion was made by Commissioner Lipari, seconded by Commissioner Ange, to approve General Orders #021, Administrative Office Access Control. Motion Carried.

Executive Session

A motion was made at 7:20pm by Commissioner Turner, seconded by Commissioner Lipari, to enter into Executive Session pursuant to Public Officers Law §105(1)(f) for the purpose of discussing matters relating to the medical, financial, credit, or employment history of a particular person, and matters leading to the appointment or employment of a particular person. Motion Carried.

A motion was made by Commissioner Ange, seconded by Commissioner Nolan, to exit Executive Session and return to Open Session. Motion Carried.

The Board returned to Open Session at 8:13pm No action was taken during Executive Session.

Motion for Adjournment at 8:15pm by Commissioner Turner, seconded by Commissioner Lipari. Motion Carried.

Supporting documentation referenced herein is incorporated by reference and maintained with the official record.

Addenda

1. Any additional documents presented to or acknowledged by the Board at the Organizational Meeting

All addenda are maintained as part of the district's official records in accordance with the New York State Records Retention Schedule.

Respectfully Submitted,

Rodd Riesenberger
District Secretary

NEXT MEETING: Monday, February 16, 2026, 6:30pm at the Culver Road Fire Station.