



IRONDEQUOIT FIRE DISTRICT

2960 Culver Road, Rochester, NY 14622

Board of Fire Commissioners Meeting Minutes

August 4, 2025

The regularly scheduled meeting of the Board of Fire Commissioners of the Irondequoit Fire District was held at the Culver Fire Station, 2960 Culver Road, in the Town of Irondequoit on August 4, 2025. The meeting was called to order at 6:30pm by the Chairperson who then led the Pledge of Allegiance.

Attendance:

Commissioners		Other District Officers	
Ange	PRESENT	Chief Metcalfe	PRESENT
Ingersoll, Vice-Chairperson	NOT PRESENT	Assistant Chief Boehl	PRESENT
Lipari	PRESENT	Captain Serenati (VSS)	NOT PRESENT
Napoli, Chairperson	PRESENT	Secretary Riesenberger	PRESENT
Turner	NOT PRESENT	Treasurer Brown	PRESENT
		Purchasing Clerk Mastin	PRESENT

- Approval of the previous meeting minutes - **APPROVED**.
- Approval to properly audit and pay the bills as submitted on or before this meeting - **APPROVED**.
- Approval to properly audit and pay the credit card statement on or before this meeting - **APPROVED**.

Public Input Session - none.

Scheduled Appointments - none.

Introduction of New Members - none.

Correspondence Report - none.

Administration Report

Purchasing Clerk/Deputy Treasurer James Mastin, Treasurer Andy Brown, Secretary Rodd Riesenberger

1. The new healthcare changeover has been completed.
2. We are currently on hold with the LaBella Contract?
3. The new ADA door opener for the south door at Culver has been completed and the broken flag pole spot lights have been replaced.
4. We have received a check from Utica National for the balance of the overhead door repair for \$2,612.54.
5. Invoices for mechanic repair services have been submitted to St Paul & West Webster. Combined total was \$9,152.14.
6. We would like to make the following transfers within budget lines:



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- a. \$5,000 from "Interest Earnings" to "Fire Prevention" to cover additional costs of smoke alarms and Open House - **APPROVED**.
- b. \$2,000 from "Facility Updates" to "Refuse Removal" to cover the costs of additional dumpsters - **APPROVED**.
- c. \$357.66 from "Facility Updates" to "Insurance" to cover an unexpected cost increase - **APPROVED**.
7. Discussion regarding the September BOFC meetings. It was decided that we would move the 9/1 meeting to 9/8. Secretary Riesenberger will make the public changes and post it in the Daily Record newspaper.

Operations Report

Chief Metcalfe and Assistant Chief Boehl

1. Request the following volunteer firefighters be removed from active service for lack of participation/communication: Nicole Alvarado, Tkai Battiste, Christopher Alfaro, Malik Dyette - **APPROVED**.
2. Request to approve active membership for the three following members who have been voted in to the Ridge Culver Fire Association: Caitlin Susecki, Luke VanGorden, Zachary Maher - **APPROVED**.
3. We will be reducing the number of non-active IFD members who currently have access to our Bryx software. There is often very sensitive information released on each incident through the Bryx platform, whether it is victim information, sensitivity of crimes or events and a whole host of other issues that become available through the platform. As of September 1st, credentials will only be issued to active employees, active firefighters and the BOFC within the Irondequoit Fire District.
4. We have completed the offer letters for the (3) transfer firefighters who the BOFC approved at our last meeting, in addition to Lt. Nicosia's signed offer letter. The paperwork to complete their transfers has been executed and will be submitted to Monroe County tomorrow morning, well ahead of the 8/14 deadline to have them approved by Monroe County Civil Service in the first week of September.
5. Open House is scheduled for Saturday September 27th at the Empire Station from 12-3PM. Lt. Sinaguglia is the lead and will be following up with more information.
6. We have received a quote from Hilltop Metal works on the metal work/lighting and verbiage to go on the wall outside the Chief's office to memorialize the Line of Duty Deaths of the four RCFD members and two LFD members. I am going to ask the two volunteer associations and the IPFFA to split the cost four ways with the district.
7. After the discussion at the last BOFC meeting, and working with the operations staff, we would like the BOFC to move forward with signing the contract for the new 170. Tabled until next meeting.



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8. We have several district assets that need to be surplussed, including the old residential clothes washer and dryer, an old large tool box and three (3) office desks - **APPROVED**.
9. We received the Mechanic Services MOU back from Webster Fire (NEJFD) to take effect immediately - **APPROVED**.

Commission Reports

- *Commissioner Ange (Long Range Planning / Vice-Personnel)* - The new emergency phones and have been installed by the front door at the Culver Station.
- *Commissioner Ingersoll (BOFC Vice-Chairperson / Buildings & Grounds / LVFA Association Liaison / AFDSNY Rep.)* - no report.
- *Commissioner Lipari (Personnel)* - Discussion regarding the new IFD website. It should be up and operational in September.
- *Commissioner Napoli (BOFC Chairperson / MCFDOA Representative / RCVFA Association Liaison)* - no report.
- *Commissioner Turner (Insurance / Intermunicipal Agreements)* - no report.

Old Business - none

New Business

1. All motions noted on the following table.

MOTION	Motioned					Second					NOTES
	Ange	Ingersoll	Lipari	Napoli	Turner	Ange	Ingersoll	Lipari	Napoli	Turner	
Approval of the previous meeting minutes.	X							X			X
Approval to properly audit and pay the bills as submitted on or before this meeting date.	X							X			X
Approval to properly audit and pay the credit card statement on or before this meeting.			X			X					X
Approval to transfer \$5,000.00 of interest earnings into the Fire Prevention budget to cover additional costs of smoke alarms and Open House.			X			X					X
Approval for the following volunteer firefighters be removed from active service for lack of participation/communication: Nicole Alvarado, Tkai Battiste, Christopher Alfaro, Malik Dyette.			X			X					X

Continued on the next page.



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MOTION	Motioned					Second					NOTES	
	Ange	Ingersoll	Lipari	Napoli	Turner	Ange	Ingersoll	Lipari	Napoli	Turner	Carried	
Approval for active membership for the three following members who have been voted in to the Ridge Culver Fire Association: Caitlin Susechecki, Luke VanGorden, Zachary Maher.	X							X			X	
Approval to surplus the old residential clothes washer and dryer, an old large tool box and three (3) office desks.			X			X					X	
Approval of the Mechanic Services MOU from Webster Fire (NEJFD) to take effect immediately.	X							X			X	
Approval to make the following transfers within budget lines: \$5,000 from "Interest Earnings" to "Fire Prevention", \$2,000 from "Facility Updates" to "Refuse Removal", and \$357.66 from "Facility Updates" to "Insurance".			X			X					X	

***All votes and motions passed unanimously, unless otherwise noted.**

- Motion for Executive Session for *"The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment"* at 8:11pm by Commissioner Lipari, seconded by Commissioner Ange. Carried.
- Motion to exit Executive Session and re-open the Regular Meeting at 8:35pm by Commissioner Lipari, seconded by Commissioner Ange. Carried.
- Motion for Adjournment at 8:40pm by Commissioner Ange, seconded by Commissioner Lipari. Carried.

Respectfully Submitted,
Rodd Riesenberger
Fire District Secretary

NEXT REGULAR MEETING: MONDAY, August 18, 2025, at 6:30pm, Culver Fire Station.