



IRONDEQUOIT FIRE DISTRICT

2960 Culver Road, Rochester, NY 14622

Board of Fire Commissioners Meeting Minutes

April 21, 2025

The regularly scheduled meeting of the Board of Fire Commissioners of the Irondequoit Fire District was held at the Culver Fire Station, 2960 Culver Road, in the Town of Irondequoit on April 21, 2025. The meeting was called to order at 6:30pm by the Chairperson who then led the Pledge of Allegiance.

Attendance:

Commissioners		Other District Officers	
Ange	PRESENT	Chief Metcalfe	PRESENT
Ingersoll, Vice-Chairperson	PRESENT	Assistant Chief Boehl	PRESENT
Lipari	PRESENT	Captain Serenati (VSS)	NOT PRESENT
Napoli, Chairperson	PRESENT	Secretary Riesenberger	PRESENT
Turner	PRESENT	Treasurer Brown	NOT PRESENT
		Deputy Treasurer Mastin	PRESENT

Approval of the Previous Meeting Minutes - APPROVED.

Approval to Properly Audit and Pay the Bills as Submitted on or Before This Meeting - APPROVED.

Public Input Session - none.

Scheduled Appointments - none.

Introduction of New Members - none.

Correspondence Report

1. none

Administration Report

Secretary Riesenberger, Treasurer Andy Brown, Deputy Treasurer James Mastin

Discussion/Action items:

1. The Administrative staff have updated a new travel policy for review.

Informational items:

1. We are working on a new credit card purchasing General Order that will be ready for review soon.



IRONDEQUOIT FIRE DISTRICT

2960 Culver Road, Rochester, NY 14622

Operations Report

Chief Metcalfe, Battalion Chief Boehl and Captain Serenati

1. Chief sent a thank you letter to Chief Stavalone and St. Paul for allowing us to evaluate T150 for potential purchase, even though we chose not to purchase the vehicle.
2. We attended a meeting at St. Paul last week to discuss the Brown and Brown/IAFF Healthcare Trust. It was very informative.
3. In a continuing effort to find the most appropriate solution for fuel for Marine 1776, our counsel Mr. Peter Weishaar has determined that completing the FT-122 process with Sutter's Marina is not the best legal course of action. We discussed an agreement with the Monroe County Sheriff's unit in the river, and Peter most favors this option. We are also working with Ken on a potential solution in the form of a fixed fuel tank that could be mounted to the mechanic vehicle.
4. Work has been completed on the Jet-Dock, with the expanded horizontal width of the dock. Many thanks to BC Thomas for spearheading this effort.
5. We submitted a request to our local Target store for assistance in funding our CRR programs through the donation of children's bicycle helmets, which could be utilized to provide this needed safety measure to children throughout the district.
6. We have a draft of General Order #044, this GO is a combination of what is required by OSC as Jim/Rodd and Andy recently learned, and our former expense reimbursement policy #045 which this one would rescind.
7. The second General Order is an update to #004, Chain of Command, which just reflects the changes in positions in the last 6 months, including AC Boehl and Captain Serenati - **APPROVED**.
8. We have removed RFF Michael Colon from active service, pursuant to GO#150. He has not responded multiple times to meet, start recruit training or even acknowledge communications from the IFD.
9. We have an updated quote from "First Due", relating to the services we talked about at our last meeting for our reporting and other electronic needs. Lt. Mastin was able to secure a quote that is \$1,500 lower than their first offer for further review.
10. We would send Fire Mechanic Bell to participate in the Pierce Aerial Class 2025 and Pierce Waterous Training 2025. Given that most of our fleet is Pierce, it's paramount that FM Bell continues to receive factory training on our apparatus - **APPROVED**.
11. Per AC Boehl, the broken garage door parts have been ordered and are still waiting to be replaced.
12. We have received one quote back for the roof inspection and preventative maintenance.
13. Emcore will be in this week to replace the "split unit" HVAC system.
14. We have the following equipment to be surplussed: Two (2) automated external defibrillators (AEDs) that are no longer serviceable as medical equipment in accordance with DOH regulations, Five (5) sections of 5-inch fire hose that no longer meet NFPA requirements and are deemed unusable, one (1) damaged hose tester valued at less than \$100 and one (1) utility cart valued at less than \$50. A resolution to surplus this equipment will be attached to the minutes **APPROVED**.



IRONDEQUOIT FIRE DISTRICT

2960 Culver Road, Rochester, NY 14622

Commission Reports

- *Commissioner Ange (Long Range Planning / Vice-Personnel)* - We attended and represented the IFD at the MCFDOA meeting last week at the Brook House.
- *Commissioner Ingersoll (BOFC Vice-Chairperson / Buildings & Grounds / LVFA Association Liaison / AFDSNY Rep.)* - no report.
- *Commissioner Lipari (Personnel)* - no report.
- *Commissioner Napoli (BOFC Chairperson / MCFDOA Representative / RCVFA Association Liaison)* - no report.
- *Commissioner Turner (Insurance / Intermunicipal Agreements)* - no report.

Old Business - none

New Business

1. All motions noted on the following table.

MOTION	Motioned					Seconded					NOTES
	Ange	Ingersoll	Lipari	Napoli	Turner	Ange	Ingersoll	Lipari	Napoli	Turner	
Approval of the previous meeting minutes.	X									X	X
Approval to properly audit and pay the bills as submitted on or before this meeting date.				X	X						X
Approval of the update to General Order #004, Chain of Command.			X			X					X
Approval for Fire Mechanic Bell's participation at Pierce Aerial Class 2025 and Pierce Waterous Training 2025.			X			X					X
Approval to surplus outdated or expired equipment.	X									X	X

***All votes and motions passed unanimously, unless otherwise noted.**

- Motion for Executive Session for "The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment" at 7:19pm by Commissioner Ingersoll, seconded by Commissioner Lipari. Carried.
- Motion to exit Executive Session at 7:48pm by Commissioner Turner, seconded by Commissioner Ingersoll. Carried.
- Motion for Adjournment at 7:50pm by Commissioner Lipari, seconded by Commissioner Ange. Carried.

Respectfully Submitted,

Rodd Riesenberger

District Secretary

NEXT REGULAR MEETING: MONDAY, May 5, 2025, at 6:30pm, Culver Fire Station.

April 28, 2025