



IRONDEQUOIT FIRE DISTRICT

2960 Culver Road, Rochester, NY 14622

Board of Fire Commissioners Meeting Minutes

April 7, 2025

The regularly scheduled meeting of the Board of Fire Commissioners of the Irondequoit Fire District was held at the Culver Fire Station, 2960 Culver Road, in the Town of Irondequoit on April 7, 2025. The meeting was called to order at 6:30pm by the Chairperson who then led the Pledge of Allegiance.

Attendance:

Commissioners		Other District Officers	
Ange	PRESENT	Chief Metcalfe	PRESENT
Ingersoll, Vice-Chairperson	PRESENT	Assistant Chief Boehl	PRESENT
Lipari	PRESENT	Captain Serenati (VSS)	NOT PRESENT
Napoli, Chairperson	PRESENT	Secretary Riesenberger	PRESENT
Turner	PRESENT	Treasurer Brown	PRESENT
		Deputy Treasurer Mastin	PRESENT

Approval of the Previous Meeting Minutes - APPROVED.

Approval to Properly Audit and Pay the Bills as Submitted on or Before This Meeting - APPROVED.

Public Input Session - none.

Scheduled Appointments - none.

Introduction of New Members - none.

Correspondence Report

1. none

Administration Report

Secretary Riesenberger, Treasurer Andy Brown, Deputy Treasurer James Mastin

Discussion/Action items:

1. We have received several quotes for the parking lot sealcoating and crack filling. There won't be any movement on Empire's parking lot until we have answers and a solution for the heaved area. It is suggested that only crack filling only at the Culver Station be done for now at a cost not to exceed \$750.00 - **APPROVED**.
2. The admin group have been working on and suggest a new Travel Policy and Credit Card Policy. More to come on both of those.



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Informational items:

1. Treasurer Brown conducted a discussion about the need of better accountability regarding to the credit card use and the unassigned fund balance.

Operations Report

Chief Metcalfe, Battalion Chief Boehl and Captain Serenati

1. The Chiefs attended a meeting relating to the Memorial Day Parade, 4th of July Festivities and other community events being held this year. As usual, we will have a combination of career/volunteer staffed units along with leadership at the 3rd and 4th of July events.
2. We are continuing the process of switching to a new website provider. This week we met with "First Arriving" to find out more information and confirm details for a potential upgrade. We recommend going with this company for a setup cost of \$1,995.00 and their annual hosting fee of \$1,188.00. We would like to pursue the initial costs immediately and then to investigate local options for video production - **APPROVED**.
3. Battalion Chief Biscaro has requested to surplus (6) sets of Turnout Gear that are unusable and do not meet current NFPA 1851 standards. We have prepared a resolution for the surplus - **APPROVED**.
4. We have restarted the process to establish Sutter's Marina as a purchasing agent of the IFD to therefore supply fuel for M1776, tax exempt. I'm working with our attorney, Mr. Peter Weishaar to establish a FT-122. This is the Fuel Tax Exempt Purchase Certificate for an Agent of a New York Governmental Entity.
5. We faced significant problems with the use of Turnout Express as our NFPA 1851 mandated inspection/cleaning company and would like an alternative. The only other option relative to our area is to bring in a company called "Redline" to do Turnout Gear Cleaning and Inspections. Redline's quote is approximately \$20,000. Our recommendation is to move \$20,000 from budget line 34101.7 "Retiree Payouts" and reappropriate those funds into "Turnout Gear Cleaning/Repairs and Inspections" - **APPROVED**. Also need a motion to accept the quote from Redline Gear Cleaning - **APPROVED**.
6. We have updated two (2) General Orders for review. The first is GO#23 Public Access to the Fire Station, and the second is GO#162 Uniform Policy. These are updates to already existing GO#s - **APPROVED**.
7. Many of our staff attended field training in the Rescue Task Force Discipline. This training was held over two days with the Rochester Fire Department, Monroe County Sheriff's, IPD and Monroe County RTF Teams. I would like to highlight the efforts of Lieutenant Kohlmeier and Lieutenant Mastin who are the IFD Team Leaders for our unit.
8. Last week, we hosted Vigilant Fire Training, who conducted 40+ hours of apparatus operator, pump, and aerial training for 8 of our newest career firefighters and our goal is to send all career staff including officers through the training over the next two years.
9. Currently we use Zoll for Fire and EMS reporting. Intertwined with this is that NFIRS (National Fire Incident Reporting System) is becoming NERIS (National Emergency Response Incident System) is going live at the end of the year. Zoll is sunsetting their reporting module, which will drive us to



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make a switch before Zoll sunsets. BC Caracci and Lt. Mastin have met with several vendors over the last few months and have chosen a contract with "First Due", who can cover our reporting needs while also offering other modules such as a community outreach module and a pre-plan module. More to come.

10. The operations group has been working on concepts to get our special operations equipment centralized and available to respond on some type of SOU/Volunteer Response Vehicle. This includes Water, Ice, Rope, and RTF equipment. More to come on that.
11. Marine 1776 is back in the water and operating. Companies have already been out training on the vessel, and successfully rescued two sailboat swimmers whose vessels were overturned and required assistance this past Thursday evening. Looking forward to a great season of operation with increasing training and operations by our members.
12. In the first 3 months of the year we have been dispatched to around 55 Structure Fire incidents between our jurisdiction and our mutual aid partners. We are averaging 4 structure fire dispatches a week and have been averaging a working fire a week for the first 3 months. We have also responded to 4 multi alarm fires and 1 fatal. The increases in responses is staggering, but our members are performing extremely well and I'm very proud of them.
13. We would like to expand our community risk reduction efforts and amplify our CRR message as we are supporting Lt. Sinaguglia with more resources and manpower.
14. Volunteer Staffing is going extremely well. We are extremely proud of the rebound our volunteers are having and much of the credit goes to Captain Beyea for re-establishing a strong volunteer component in IFD. Captain Serenati is continuing full speed to increase their operation while supporting and training them. Great stuff!
15. AC Boehl further reported that there have been ceiling fans installed in the bunkroom at the Empire Station and carpet being replaced in the training room at Culver. We are looking into preventative maintenance roof inspections. The broken garage door should be replaced soon.

Commission Reports

- *Commissioner Ange (Long Range Planning / Vice-Personnel)* - no report
- *Commissioner Ingersoll (BOFC Vice-Chairperson / Buildings & Grounds / LVFA Association Liaison / AFDSNY Rep.)* - no report
- *Commissioner Lipari (Personnel)* - no report.
- *Commissioner Napoli (BOFC Chairperson / MCFDOA Representative / RCVFA Association Liaison)* - no report
- *Commissioner Turner (Insurance / Intermunicipal Agreements)* - no report.

Old Business - none

New Business

1. All motions noted on the following table.



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MOTION	Motioned					Second					NOTES	
	Ange	Ingersoll	Lipari	Napoli	Turner	Ange	Ingersoll	Lipari	Napoli	Turner	Carried	
Approval of the previous meeting minutes.	X									X	X	
Approval to properly audit and pay the bills as submitted on or before this meeting date.	X									X	X	
Approval to hold off on sealing Empire's parking lot for now and approval to only crack fill the Culver Station lot for a cost not to exceed \$750.00.			X			X					X	
Approval to switch to a new website provider, "First Arriving" for a setup cost of \$1,995.00 and their annual hosting fee of \$1,188.00.			X			X					X	
Approval of resolution to surplus (6) sets of Turnout Gear that are unusable and do not meet current NFPA 1851 standards.	X						X				X	
Approval to utilize "Redline" to do Turnout Gear Cleaning and Inspections for an approximate cost of \$20,000.					X		X				X	
Approval to move funds of \$20,000 from budget line 34101.7 "Retiree Payouts" and reappropriate those funds into "Turnout Gear Cleaning/Repairs and Inspections".		X				X					X	
Approval on the updated two (2) General Orders: "GO#23 Public Access to the Fire Station", and "GO#162 Uniform Policy".		X								X	X	

***All votes and motions passed unanimously, unless otherwise noted.**

- Motion for Executive Session for "The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment" at 8:14pm by Commissioner Napoli, seconded by Commissioner Ange. Carried.
- Motion to exit Executive Session at 8:45pm by Commissioner Turner, seconded by Commissioner Ingersoll. Carried.
- Motion for Adjournment at 8:45pm by Commissioner Lipari, seconded by Commissioner Ange. Carried.

Respectfully Submitted,
Rodd Riesenberger
District Secretary

NEXT REGULAR MEETING: MONDAY, April 21, 2025, at 6:30pm, Culver Fire Station.

April 21, 2025