



# IRONDEQUOIT FIRE DISTRICT

2960 Culver Road, Rochester, NY 14622

## Board of Fire Commissioners Meeting Minutes

March 3, 2025

The regularly scheduled meeting of the Board of Fire Commissioners of the Irondequoit Fire District was held at the Culver Fire Station, 2960 Culver Road, in the Town of Irondequoit on March 3, 2025. The meeting was called to order at 6:30pm by the Chairperson who then led the Pledge of Allegiance.

Attendance:

Commissioners		Other District Officers	
Ange	PRESENT	Chief Metcalfe	PRESENT
Ingersoll	PRESENT	BC Boehl	PRESENT
Lipari	PRESENT	Captain Serenati (VSS)	PRESENT
Napoli, Chairperson	PRESENT	Secretary Riesenberger	PRESENT
Turner	PRESENT	Treasurer Brown	PRESENT
		Deputy Treasurer Mastin	PRESENT

Approval of the Previous Meeting Minutes - **APPROVED**.

Approval to Properly Audit and Pay the Bills as Submitted on or Before This Meeting - **APPROVED**.

Public Input Session - none.

Scheduled Appointments - none.

Introduction of New Members - none.

Correspondence Report

1. none

Administration Report

*Secretary Riesenberger, Treasurer Andy Brown, Deputy Treasurers Tim Warth & James Mastin*

*Discussion/Action items:*

1. We received quotes from multiple companies regarding the copier lease. Seeking approval to move forward with a new copier contract. The administration is recommending Toshiba - **APPROVED**.

*Informational items:*

1. Treasurer Brown updated the group on Banking and Cashflows. The district now has an account with NYCLASS and currently has approximately \$275K invested with them. Additionally, we are working to consolidate the number of bank accounts and CDs at Canandaigua National to provide better clarity on Reserve balances and to reduce monthly administrative paperwork.



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2. All pre-paid bills have been processed and are current. All Vouchers have been signed and are completed.
3. We finally received information from Pat from Walsh Duffield regarding the potential insurance claim at Empire. Due to the type of damage that occurred, it would not be covered. The BOFC confirmed that we would not be seeking an insurance claim.

## Operations Report

### *Chief Metcalfe, Battalion Chief Boehl and Captain Beyea*

1. The Chief's Office is recommending to move forward with the adoption of 375-I(P) for the Career Staff in the PFRS - **APPROVED**, pending a MOU with the Local.
2. We are requesting to replace the min-split AC system at Culver Road in the bunk room for a cost of \$6,900.00 - **APPROVED**.
3. There are some changes in the operational staff with moving Captain Beyea to the line and moving Captain Serenati to staff. We would like to request that Captain Serenati become the VSS effective 3/17/25. Captain Beyea would continue the duties until 3/16/25 - **APPROVED**.
4. Thanks to the BOFC for supporting our trip to Binghamton to pay our final respects to FF Gaudet of the Binghamton Fire Department. The members of IFD proudly represented the department and our peers that day and I thank you for your support!
5. Chief Boehl is still working with the MCWA to determine the source of the parking lot damage and verify if there is a leak (either ours or theirs). More information hopefully within the next few weeks.
6. We received a call from the "The Well Church" next to the Empire Station. They were calling to voice their concerns over where the snow pile from the recent snowstorm was pushed by the plow contractors. Chief Boehl and Jim Mastin worked to rectify the issue with the Church and the plow company and all is resolved.
7. Work has been completed in the Administration Office, with new desks installed and the old desks removed for storage. Many thanks to Jim Mastin, Rodd Riesenberger, and Andy Brown for helping organize and clean up that space, it looks great!
8. We have received some pushback from both St. Paul and West Webster on adding an environmental fee to their shop rate. Both Chief's expressed that they thought the 20% fee was too high and was not standard to the industry. We will be rescinding the fee for now and will be discussed at the next contract negotiations this summer with the other departments.
9. We are requesting approval on the quote to purchase the expansion for the Jet Dock for a cost not to exceed \$12,500.00 out of Marine Operations - **APPROVED**.
10. We would like to move forward with the purchase of Winter Coats for all active firefighters. The best of three quotes was received from Flashpoint for \$280.00 per coat with the upfront cost of \$22,400 but will also be offset by employee boot funds - **APPROVED**.
11. Chief Metcalfe has requested a cell phone stipend for BC Boehl and Captain Serenati - **APPROVED**.
12. We have submitted the proper documentation to the MCCS for Chief Metcalfe to be permanently appointed to the position of Fire Chief through section 52.7 of NYS Civil Service



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Law under the Non-Competitive Promotion section. The approval should be at their next meeting on March 6<sup>th</sup>.

13. We have a request from the Training Division to send up to (6) members to the Fire Department Instructors Conference (FDIC) in Indianapolis at a cost not to exceed \$15,000 - **APPROVED**.
14. After researching and investigating the efficacy of purchasing Truck 150 from St. Paul, it is our recommendation to NOT purchase the truck. We believe that it is neither cost-effective nor strategically beneficial for our department.
15. There was some discussion regarding volunteer members who have been on extended medical leave. There are specifically two members who have been out of service since prior to the consolidation in 2022. We will have a discussion with these members, and they will be removed from the active membership with an offer to return should they get well.

## Commission Reports

- *Commissioner Ange (Long Range Planning / Vice-Personnel)*
  - The MCFDOA meeting was well attended and a great presentation regarding the current EMS/Ambulance transportation issues in Monroe County. The next meeting will be on 4/17.
- *Commissioner Ingersoll (BOFC Vice-Chairperson / Buildings & Grounds / LVFA Association Liaison / AFDSNY Rep.)*
  - As a reminder, please do not empty the engine water tanks inside the truck room. It overwhelms the oil separator and causes an alarm.
- *Commissioner Lipari (Personnel)* - no report.
- *Commissioner Napoli (BOFC Chairperson / MCFDOA Representative / RCVFA Association Liaison)*
  - Thank you to all who attended the "Probie Party" in the RCVFA garage. It was well attended. Thank you to Lt. Sanfilippo for organizing it.
- *Commissioner Turner (Insurance / Intermunicipal Agreements)* - no report.

Old Business - none

## New Business

1. All motions noted on the following table.



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MOTION	Motioned					Second					CARRIED	NOTES
	Ange	Ingersoll	Lipari	Napoli	Turner	Ange	Ingersoll	Lipari	Napoli	Turner		
Approval of the previous meeting minutes.					X			X			X	
Approval to properly audit and pay the bills as submitted on or before this meeting date.		X				X					X	
Approval to move forward with a new copier contract with Toshiba.			X			X					X	
Approval to move forward with the adoption of 375-I(P) for the Career Staff in the PFRS, pending a MOU with the Local.		X								X	X	
Approval to replace the min-split AC system at Culver Road bunk room for a cost of \$6,900.00.	X							X			X	
Approval to appoint Captain Serenati as the new VSS effective 3/17/25.			X							X	X	
Approval to purchase the expansion for the Jet Dock for a cost not to exceed \$12,500.00.			X			X					X	
Approval to purchase winter coats for all active firefighters from Flashpoint for \$280.00 per coat with the upfront cost of \$22,400.		X								X	X	
Approval for cell phone stipends for BC Boehl and Captain Serenati.					X		X				X	
Approval to send up to (6) members to the Fire Department Instructors Conference (FDIC) in Indianapolis at a cost not to exceed \$15,000.	X						X				X	

**\*All votes and motions passed unanimously, unless otherwise noted.**

- Motion for Executive Session for *"The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment"* at 6:47pm by Commissioner Lipari, seconded by Commissioner Turner. Carried.
- Motion to exit Executive Session at 7:02pm by Commissioner Turner, seconded by Commissioner Ange. Carried.
- Motion for Adjournment at 7:36pm by Commissioner Turner, seconded by Commissioner Ange. Carried.

Respectfully Submitted,

[Rodd Riesenberger](#)

District Secretary

NEXT REGULAR MEETING: MONDAY, March 17, 2025, at 6:30pm, Culver Fire Station.