



IRONDEQUOIT FIRE DISTRICT

2960 Culver Road, Rochester, NY 14622

Board of Fire Commissioners Meeting Minutes

October 6, 2025

The regularly scheduled meeting of the Board of Fire Commissioners of the Irondequoit Fire District was held at the Culver Fire Station, 2960 Culver Road, in the Town of Irondequoit on October 6, 2025. The meeting was called to order at 6:30pm by the Chairperson who then led the Pledge of Allegiance.

Attendance:

Commissioners		Other District Officers	
Commissioner Ange	PRESENT	Chief Metcalfe	PRESENT
Vice-Chairperson Ingersoll	PRESENT	Assistant Chief Boehl	PRESENT
Commissioner Lipari	PRESENT	Captain Serenati (VSS)	PRESENT
Chairperson Napoli	PRESENT (until 19:30)	Purchasing Clerk Mastin	PRESENT
Commissioner Turner	PRESENT	Treasurer Brown	PRESENT
		Secretary Riesenberger	PRESENT

- Approval of the previous meeting minutes - **APPROVED**.
- Approval to properly audit and pay the bills as submitted on or before this meeting - **APPROVED**.
- Approval to properly audit and pay the credit card statement on or before this meeting - **APPROVED**.

Public Input Session - none.

Scheduled Appointments - none.

Introduction of New Members - Three of the four newest career members were introduced to the BOFC. Welcome FF Collin Dake, FF Nicholas Lee and Tyler Gokey. FF Matthew Tornatore will be introduced at a later date.

Correspondence Report - We received a letter from President Michael Sanfilippo on behalf of the Laurelton Volunteer Fire Association regarding the new General Order which no longer allows alcohol in the fire stations. The LVFA has asked for special circumstance permits to bring and consume alcohol inside the Empire Station as has been done for many years. This created much discussion with the Fire Chief along with most of the BOFC continues to hold fast on this no alcohol policy. There was a motion from Commissioner Turner and seconded by Commissioner Ingersoll to table this discussion in order to gather more information.

Administration Report

Prepared by Purchasing Clerk/Deputy Treasurer James Mastin, Treasurer Andy Brown, Secretary Rodd Riesenberger

1. All Retiree Healthcare invoices have been mailed.
2. We've been dealing with a chronic issue with the HVAC at the Empire Station. A new thermostat has been installed which should correct some of the issues.



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3. Manel Driveway Sealers have completed the parking lot at the Culver Station.
4. There was an audit done by the workers compensation insurance company and we were paying way less than what was required based on our payroll. The new estimate has been received and we currently owe an additional \$37,000.
5. We have received the new healthcare rates for 2026 and they were in our estimated range of about 5.9%. If we stayed with our previous plan, the premiums would have been more like a 19.5% increase.
6. The tile floors at the Culver Station were professionally cleaned last week.
7. The end of year bond payments are due and will be processed in the next week.
8. We currently have about \$214,000 in interest earnings for 2025.

Operations Report

Chief Metcalfe and Assistant Chief Boehl

1. The following General Orders have been updated and are recommended for approval at tonight's meeting:
 - IFD GO 168 Officer Training Requirements
 - IFD GO 460 Incident Command System (ICS)
 - IFD GO 601 Respiratory Protection
2. All four Probationary Career Firefighters have started their training program, which will continue through the week of October 17th, before being assigned to groups. All are progressing well and are welcome additions to the IFD. Their group assignments are:
 - Probationary Firefighter Colin Dake - Group 1 Engine 172
 - Probationary Firefighter Nicolas Lee - Group 2 Engine 172
 - Probationary Firefighter Tyler Gokey - Group 3 Engine 172
 - Probationary Firefighter Matthew Tornatore - Group 4 Engine 172
3. Live Fire Training will be conducted next week from Tuesday October 14th through Friday October 17th. The schedule includes:
 - Tuesday October 14th Group 2 0700-1300
 - Wednesday October 15th Group 4 0700-1500
 - i. Volunteers 1800-2200
 - Thursday October 16th Group 1 0700-1500
 - Friday October 17th Group 3 0700-1500

The training will be conducted at the Perinton Joint Training Facility. During those timeframes, off-duty companies will be staffing 2 rigs, in addition to fill-ins each day with a rotation from Gates, Barnard and Ridge Road Fire.

4. A request from Fire Mechanic Bell for a parts/bin cache for various mechanical pieces and fittings. Two quotes are enclosed. The preferred quote, which is also the least expensive quote, is through Kimball Midwest for \$3,143.00. Request a CNTE \$3,500.00 out of Mechanic Tools which had \$9,299.04 remaining as of the P and L on 9/29/25 - **APPROVED**.



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5. As reported at the meeting on 9/22/2025, we have received funding from the FEMA AFG Grant for Turnout Gear. The grant includes monies for 12 Turnout Coats, 14 Turnout Pants, 22 Fire Helmets and 29 sets of Fire Boots. I have created three documents to assure our compliance with the grant including:
 - Procurement Checklist
 - PPE Bid Specification
 - Key Compliance Document

We are requesting to accept the award from FEMA which is approximately \$68,000, with an IFD local cost share of \$6,084.20, out of the Turnout Gear budget - **APPROVED**.

6. The invoice for the current Flying Cross Class A Uniforms has come due from Adrian Jules. The invoice for the current 59 uniforms is \$32,450.00. It is noted that these uniforms were purchased with the utmost care and compliance and received at the lowest bid. The Uniform fund has approximately \$34,000 remaining for the year, therefore we would kindly request shifting \$20,000 from the Turnout Gear budget line (which will receive the additional \$60K from the grant) to help cover the cost of the Class A purchases in addition to remaining uniform needs that will continue for the rest of the year - **APPROVED**.
7. Discussion regarding the illuminated sign over the doors at the Culver Station. We have the updated quote from Skylight signs which includes the removal of the old sign but does not include painting. It is our recommendation to move forward with the Skylight signs quote, which is significantly less expensive at a CNTE to \$10,000 out of Building Repairs, which globally has \$33,500 remaining - **APPROVED**.
8. With the recent vandalism of employee vehicles in the parking lot, PC Mastin has been working on quotes to install chain-link fencing around two specific locations at each station to enclose the vehicles parked during the employee's shifts. PC Mastin has quotes from two companies, my recommendation would be to move forward with these additions out of interest earnings for a cost not to exceed \$20,000 - **APPROVED**.
9. With the new fences, we have been discussing an upgrade to the camera systems. Captain Kohlmeier has prepared two quotes for security camera upgrades to each station. We recommend moving forward with TSG proposal. The TSG quote includes the state-bid contract pricing for the equipment at a cost not to exceed \$42,000. We have created a resolution for the BOFC to move forward with this project and fund out of Interest Earnings unrestricted funds - **APPROVED**.



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Commission Reports

- *Commissioner Ange (Long Range Planning / Vice-Personnel)*
 - Discussion regarding the possibility of offering our current healthcare insurance to active volunteer members who may not have health insurance. It was decided that it would be an enormous cost to the district and just in the budget for this year.
 - We would like to ask the RCVFA to obtain a "Club Permit" which lead to conversation about them possibly have their own building coverage as well.
- *Commissioner Ingersoll (BOFC Vice-Chairperson / Buildings & Grounds / LVFA Association Liaison / AFDSNY Rep.)*
 - Discussion regarding the possibility of adding a commercial dish washer to the kitchen at the Empire Station. More to come.
- *Commissioner Lipari (Personnel)*
 - Discussion regarding a contract for routine maintenance of the roof at both fire stations. This would include inspection of the roof itself as well as proper drainage.
 - Discussion regarding the possibility of removing the old radio mast at the fire station. The cost could be upwards of \$10,000. With the new digital technology, we no longer need this equipment.
- *Commissioner Napoli (BOFC Chairperson / MCFDOA Representative / RCVFA Association Liaison)* - no report.
- *Commissioner Turner (Insurance / Intermunicipal Agreements)* - no report.

Old Business - none

New Business

1. All motions noted on the following table.



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MOTION	Motioned					Second					CARRIED	NOTES
	Ange	Ingersoll	Lipari	Napoli	Turner	Ange	Ingersoll	Lipari	Napoli	Turner		
Approval of the previous meeting minutes.		X				X					X	
Approval to properly audit and pay the bills as submitted on or before this meeting date.				X	X						X	
Approval to properly audit and pay the credit card statement on or before this meeting.	X									X	X	
Approval to table the "no alcohol in the buildings policy" until a later date.				X		X					X	
Approval of the following General Orders: GO 168 Officer Training Requirements, GO 460 Incident Command System (ICS) and GO 601 Respiratory Protection.				X		X					X	
Approval to purchase a parts/bin cache for various mechanical pieces and fittings for a cost not to exceed \$3,500.00.		X				X					X	
Approval to accept and receive \$68,000 in funding from the FEMA AFG Grant for Turnout Gear with a shared cost share of \$6,084.20.		X				X					X	
Approval to execute the purchase and pay the invoice for Class A uniforms for a cost of \$32,450.00.	X						X				X	
Approval to transfer \$20,000 to the Uniforms budget line from the Turnout Gear budget line.	X						X				X	
Approval to replace the illuminated sign over the doors at the Culver Station for a CNTE to \$10,000.	X									X	X	
Approval to surplus the old illuminated outdoor sign from the Culver Station.	X						X				X	
Approval to purchase and install chain-link fencing for each station parking area for a cost not to exceed \$20,000.				X		X					X	
Approval to utilize funds out of "Interest Earnings" to purchase the new fences.			X							X	X	
Approval via resolution to replace and upgrade the camera systems for a cost not to exceed \$42,000.	X									X		



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Approval via resolution to replace and upgrade the camera systems for a cost not to exceed \$42,000.	X									X	
Approval to utilize funds out of "Interest Earnings" to purchase the upgraded camera systems through the "Facility Updates" budget.					X			X			X

***All votes and motions passed unanimously, unless otherwise noted.**

- Motion for Adjournment at 8:15pm by Commissioner Turner, seconded by Commissioner Lipari. Carried.

Respectfully Submitted,
Rodd Riesenberger
Fire District Secretary

NEXT REGULAR MEETING: MONDAY, October 13, 2025, at 6:30pm, Culver Fire Station.